

Standard Operating Procedure

SOP Number: **02-18-5150**

Service: **Research**

Operating Section: **Administration**

Unit: **CMF**

Title: **Emergency Response Plan Overview**

Purpose:

To describe the general procedures for emergency preparedness and the handling of experimental animals.


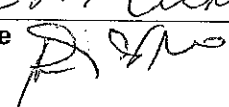
Procedure:

- 1) In the event of any situation that may potentially affect the health or well-being of animals housed in the CMF facilities, the following personnel must be contacted for instructions. Contact information is listed in the "CMF Emergency Response Guide". Individuals acknowledging the emergency situation should attempt to call the first person on the list, and proceed until someone has been successfully contacted.

<u>Veterinary Contacts</u>	<u>Husbandry Contacts</u>
a. Lee Cera, DVM, PhD	a. Christine Iredale, BSc
b. Farshid Azarafrooz, DVM	b. Rosemary Buesing, BS, RLATG
- 2) The "CMF Emergency Response Guide" will be maintained by CMF personnel.
- 3) Supervisory staff will notify other personnel included in the specific emergency situation. Training in the system of emergency codes/announcements is included in the mandatory annual safety training.
- 4) Every attempt will be made to maintain environmental conditions required to keep animals in their housing locations. If necessary, animals may be temporarily relocated under supervision of the CMF veterinary staff. If conditions necessitate, animals may be relocated to affiliated institutions. Principal Investigators will be notified within 24 hours of animal relocation or as soon as possible thereafter.
- 5) In the event of any emergency that may have the potential to permanently alter the physiologic parameters of experimental animals, memoranda detailing the experimental complications will be prepared by the Director and distributed to PIs, the IACUC and the Institutional Official within 24 hours.

OFFICE USE ONLY:

APPROVALS

Responsible Official Signature		Date	
		3/8/17	
QA Signature		Date	
		03/08/2017	
Version #2	Effective Date 03-08-17	Supersedes #1	Original Date 11/21/08